

Saxmundham Town Council



All Members of the Resources Committee are summoned to attend a meeting on
Monday 25 April 2022 at 2pm at the Town House

AGENDA

Open Forum

Members of the public are invited to give their views on issues on the agenda or raise issues for future consideration at the discretion of the chairman.

- 1) **Apologies for Absence** - To receive and approve apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests** - Councillors to declare any Pecuniary or Non-Pecuniary Interests and consider any requests for dispensation.
- 3) **Minutes of the Previous Meeting** - To resolve that the minutes of the meeting held on Monday **1 April 2022** are a true and accurate record (Appendix 1).
- 4) **Operational issues**
 - a) To receive a verbal update from the Clerk about the energy supply change over.
 - b) To consider next steps in registering the ownership of Council Assets.
 - c) To consider the expenditure on a laptop for the Assistant Clerk.
- 5) **Finance**
 - a) To note payments and receipts and reconciliation reports for March for the Town Council (Appendix 3)
 - b) To note payments and receipts and reconciliation reports for March for the Market Hall (Appendix 4)
 - c) To note April payments and authorise any payments outside of the Clerk's delegated powers for the Town Council and Market Hall (Appendix 5).
 - d) To note progress on Bank account changes.
 - e) To receive end of year report for the Town Council (Appendix 6).
 - f) To consider transfer of another £50,000 into the Cambridge Account.
 - g) To discuss the levels of the Capital reserve and other earmarked reserves.
- 6) **Small Grants** - To consider any applications under £5000 (Standing agenda item).
- 7) **To consider a motion to exclude the public under the Public Bodies** (admission to meetings) Act 1960 on the grounds that publicity would be prejudicial to public interest by reasons of the confidential nature of the following business being transacted.
- 8) **Staffing Matters**
 - a) To consider the appointment of the Finance and Administration Officer

R Barnett

Roz Barnett

Clerk to Saxmundham Town Council Date: Thursday, 01 February 2024

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