

SAXMUNDHAM TOWN COUNCIL - JANUARY 2024

01/01/2024

Balance Brought Forward

£111,228.67

Payments

Invoice Date	Supplier	Description	Gross	VAT	Net
04/01/2024	Saxmundham Market Hall	Hall Hire	£35.00	£0.00	£35.00
07/12/2023	Alex Powell	Christmas Fayre - Expenses	£13.34	£0.00	£13.34
18/12/2023	Sharon Smith	Christmas Fayre - Expenses	£59.06	£9.87	£49.19
15/01/2024	Palmer (Fencing) Ltd	Christmas Fayre - Traffic Management	£1,536.00	£256.00	£1,280.00
12/01/2023	J T Pegg	Christmas Fayre - Salt	£110.50	£18.42	£92.08
18/12/2023	Sharon Smith	Office Supplies	£36.98	£0.00	£36.98
04/01/2024	Jess Palmer	Graphic Design - Markets Branding	£19.55	£0.00	£19.55
09/11/2023	AW Smith	Town House - Car Park Wall Repairs	£700.00	£0.00	£700.00
29/12/2023	East Suffolk Services	Skate Park - Graffiti Removal	£396.00	£66.00	£330.00
29/12/2023	East Suffolk Services	Grass Cutting	£436.12	£72.69	£363.43
12/01/2024	East Suffolk Services	Refuse Collection - Town House	£142.20	£23.70	£118.50
29/12/2023	The Cleaning Company Suffolk Ltd	Cleaning	£177.60	£29.60	£148.00
18/12/2023	Viking Office UK Ltd	Stationery	£55.10	£9.18	£45.92
18/12/2023	Viking Office UK Ltd	Stationery	£22.99	£3.83	£19.16
21/12/2023	Viking Office UK Ltd	Stationery	£97.12	£16.19	£80.93
30/12/2023	Viking Office UK Ltd	Stationery	£52.87	£8.81	£43.11
01/12/2023	HG Crisp	Stationery	£41.15	£6.86	£34.29
23/01/2024	Sharon Smith - Expenses	Cupboard Organisers	£18.00	£0.00	£18.00
23/01/2024	Sharon Smith - Expenses	Stationery	£1.80	£0.00	£1.80
24/11/2023	Rialtas Business Solutions Ltd	Training - Assistant Town Clerk	£276.00	£46.00	£230.00
23/01/2024	SALC	Training - Deputy Town Clerk	£72.00	£12.00	£60.00
30/11/2023	JT Pegg & Sons Ltd	Memorial Field General Supplies	£193.85	£38.77	£155.08
24/01/2024	Employee 1	Salary - January 2024	£2,736.15	£0.00	£2,736.15
24/01/2024	Employee 2	Salary - January 2024	£741.36	£0.00	£741.36
24/01/2024	Employee 3	Salary - January 2024	£1,270.99	£0.00	£1,270.99
24/01/2024	Employee 4	Salary - January 2024	£1,056.38	£0.00	£1,056.38
24/01/2024	Employee 5	Salary - January 2024	£440.56	£0.00	£440.56
24/01/2024	Employee 6	Salary - January 2024	£815.00	£0.00	£815.00
22/01/2024	HMRC	PAYE - Month 10	£1,900.93	£0.00	£1,900.93
23/01/2024	HMRC	PAYE - Month 10 Additional	£7.87	£0.00	£7.87
24/01/2024	Nest	Pensions - Month 10	£474.02	£0.00	£474.02
23/01/2023	Nest	Pensions - Month 10 Additional	£77.90		£77.90
03/01/2024	Smartest Energy	Electricity - December	£138.67	£6.61	£132.06
03/01/2024	Smartest Energy	Gas - December	£217.88	£10.38	£207.50

29/01/2024	BT	Telephone/Broadband	£227.77	£37.96	£189.81
15/01/2024	BT Mobile	Mobile Phone	£7.73	£1.29	£6.44
18/01/2024	Red Dune	IT Services	£372.60	£62.10	£310.50
07/01/2024	PC Rust Builders	Town House Roof Repairs	£690.00	£115.00	£575.00
05/01/2024	PHS Group	Hand Sanitiser Dispensers	£54.00	£9.00	£45.00
12/01/2023	J T Pegg	Green Team Supplies	£43.95	£7.32	£36.63
23/01/2024	Benjamin Gulllifford - Expenses	Wildlife Walk - Bulbs	£83.85	£0.00	£83.85
17/01/2024	Herringbone Design Ltd	Website Amendments	£180.00	£0.00	£180.00
22/01/2024	Action Play Leisure	Skate Park - Repairs	£462.00	£77.00	£385.00
22/01/2024	Action Play Leisure	Seaman Avenue - New Play Equipment and Repairs	£4,039.20	£673.20	£3,366.00
22/01/2024	Rialtas Business Solutions Ltd	Software Support and Maintenance	91.04	£15.17	£75.87
22/01/2024	Suffolk County Council	Traffic Surveys - Rendham Road, Church Hill, North Entrance	£810.00	£135.00	£675.00
23/01/2024	Di Eastman - Expenses	Green Team Thank You - The Bell Hotel	£80.00	£0.00	£80.00
23/01/2024	Sharon Smith - Expenses	Staff Thank You - The Bell Hotel	£137.50	£0.00	£157.30
			£21,650.58	£1,767.95	£19,901.48

Receipts

Received	Payer	Description	Amount
31/12/2024	Cambridge Building Society	Bank Interest	£1,897.54
17/01/2024	Cllr Charlotte Hawkins	Donation - Memorial Field Roundel	£5,000.00
08/01/2024	Saxmundham Market Hall	Caretaker Salary Contribution	£2,500.00
08/01/2024	Saxmundham Market Hall	Market Income - November	£277.76
08/01/2024	Saxmundham Market Hall	Market Income - Christmas	£717.30
30/01/2024	HM Revenue and Customs	VAT Recovery - Qtr 3	£4,868.23
			£13,363.29
31/01/2024		Balance Carried Forward - Unity Trust Bank	£102,941.38
		Balance Carried Forward - Cambridge Building Society	£82,510.04
			£185,451.42