



Saxmundham Town Council

Members of the Town Council are summoned to attend a meeting of Saxmundham Town Council on Monday 12th February 2024 at 7:30 pm at the Market Hall, High Street, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

3. Open Forum

- a) Members of the public may give their views on items on this agenda or raise items for future consideration.
- b) To receive a report from County Councillor Richard Smith.
- c) To receive a report from District Councillor John Fisher.

4. Minutes

- a) To resolve that the minutes of the meeting held on 15th January 2024 are a true and accurate record.
- b) To receive the minutes of the Resources Committee meeting held on 6th February 2024.
- c) To receive the minutes of the Amenities and Services Committee meeting held on 17th January 2024.
- d) To receive the minutes of the Planning and Development Committee meetings held on 11th December 2023 and 20th January 2024.

5. Reports

- a) To receive a report from the Town Council Chair.
- b) To receive a report from the Town Clerk, including a Crime Report.
- c) To receive an Energy Projects Report from the Town Clerk.

6. Neighbourhood Plan Steering Group

- a) To receive a report regarding the South Saxmundham Garden Neighbourhood.
- b) To receive a report regarding the development of the old Fromus Centre.

7. Finance Report

- a) To note the payments and receipts for January 2024.
- b) To note the bank balances as at 31st January 2024.
- c) To note the budgeted versus actual income and expenditure report as at 31st January 2024.
- d) To note the forecast to the financial year end.

8. Communications

- a) To note the correspondence received since the last meeting and take any necessary action.
- b) To note the Council's press release regarding the WWII property damage records.

9. Policies

- a) To accept the Resources Committee recommendation to approve the annual review of the Standing Orders.
- b) To accept the Resources Committee recommendation to approve the annual review of the Model Publication Scheme.

9. Next Meeting

To note the date and time of the next meeting which is scheduled for Monday 11th March 2024 at 7:00 pm.

Sharon Smith
Town Clerk/RFO
7th February 2024