

## **Saxmundham Town Council – Website Accessibility Statement**

This website is run by Saxmundham Town Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We have also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

### **How accessible this website is**

We know some parts of this website are not fully accessible:

- the text will not reflow in a single column when you change the size of the browser window
- you cannot modify the line height or spacing of text
- most older PDF documents are not fully accessible to screen reader software

### **What to do if you cannot access parts of this website**

If you need information on this website in a different format such as accessible PDF, large print, easy read, audio recording or braille:

Email: [townclerk@saxmundham-tc.gov.uk](mailto:townclerk@saxmundham-tc.gov.uk)

Telephone: 01728 604595

Write to: Town Clerk, The Town House, Station Approach, Saxmundham, IP17 1BW

We'll consider your request and respond to you within 10 working days.

### **Reporting accessibility problems with this website**

We are always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we are not meeting accessibility requirements, contact the Town Clerk.

### **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you are not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

### **Technical information about this website's accessibility**

Saxmundham Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

### **Non accessible content**

The content listed below is non-accessible for the following reasons.

### **Non-compliance with the accessibility regulations**

None known.

### **Disproportionate burden**

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. Any new PDFs or Word documents we publish will meet accessibility standards.

### **Live video**

We do not plan to add captions to live video streams because live video is exempt from meeting the accessibility regulations.

### **How we tested this website**

This website was last tested on 17th January 2023. The test was carried out by Saxmundham Town Council. We tested our main website platform available at [www.saxmundham.org](http://www.saxmundham.org). Our approach was to select a sample of pages to test with static content, links and pictures.

### **Preparation of this accessibility statement**

This statement was prepared on 17th January 2023. Next review due January 2024.