



Saxmundham Town Council

Events and Communications Committee

Members of the Events and Communications Committee are summoned to attend a meeting on Thursday 13th November 2023 at 11.30 am at the Town House, Station Approach, Saxmundham

AGENDA

1. **Apologies for Absence**
To receive and approve apologies for absence.
2. **Declaration of Interests**
Councillors to declare any pecuniary or non-pecuniary interests and consider any requests for dispensation.
3. **Open Forum**
Members of the public may give their views on issues on this agenda or raise issues for future consideration.
4. **Minutes**
To resolve that the minutes of the meeting held on 26th October 2023 are a true and accurate record.
5. **Christmas Fayre**
 - a) To review the street and stall plans
 - b) To review the performers schedule
 - c) To discuss matters which are unresolved or still to do.
 - d) To review the promotions plan for the event

Jess Palmer
Community Officer
9th November 2023