



Saxmundham Town Council

Minutes of the meeting of the Gannon Institute Trust held on Monday
12th February 2024 at the Market Hall, High Street Saxmundham at 7:00 pm.

Minutes

- 32/23GIT** **Attendees**
- Cllr Di Eastman (Chair)
Cllr John Findlay
Cllr Elizabeth Clark
Cllr Tim Lock
Cllr Benjamin Gulliford
Cllr Jeremy Smith
Cllr Charlotte Hawkins
Cllr John Fisher
Cllr Geraldine Butler
- Apologies**
- None
- Also Present**
- Lisa Hamon (Deputy Town Clerk)
Four members of the public
- 33/23GIT** **Declaration of Interests**
- Cllr John Findlay declared a non-registerable interest in item 37/23GIT.
- 34/23GIT** **Open Forum**
- None
- 35/23GIT** **Minutes**
- a) It was **unanimously resolved** to approve the draft minutes of the meeting held on 11th December 2023 as a true and accurate record.
b) The Council received the draft minutes of the Gannon Institute Management Committee meetings held on 24th January and 6th February 2024.
- 36/23GIT** **Finance**
- a) The Council noted the payments and receipts for December 2023 and January 2024
b) The Council noted the bank balances as at 31st January 2024
c) The Council noted the budgeted versus actual income and expenditure report as of 31st January 2024
d) The Council noted the forecast to the financial year end.
- 37/23GIT** **Licence**
- The Council considered and resolved to accept the Management Committee recommendation to approve the draft licence to IP17 Good Neighbours Scheme, contingent upon the following modifications, suggested by Cllr Smith. Paragraph 4 to read 'STC and IP17 will hold good faith discussions regarding the renewal of the licence' and paragraph 18 to read 'without written consent from Saxmundham Town Council'. In response to Cllr Butler's question about the 6 month notice period for renewal of the licence, Cllr Findlay responded that a 6 month notice period was considered to be mutually fair, particularly as this is the first year for both parties.

Signed _____ Date _____

38/23GIT Next Meeting

The next meeting was scheduled for Monday 8th April 2024 at 8.30 pm.

The meeting closed at 7:13 pm.

**Lisa Hamon
Deputy Town Clerk**

Signed _____ Date _____