



Saxmundham Town Council

Minutes of the meeting of the Market Hall Trust held on Monday
12th February 2024 at the Market Hall, High Street Saxmundham at 7:15 pm.

Minutes

20/23MHT

Attendees

Cllr Di Eastman (Chair)
Cllr John Findlay
Cllr Elizabeth Clark
Cllr Tim Lock
Cllr Benjamin Gulliford
Cllr Jeremy Smith
Cllr Charlotte Hawkins
Cllr John Fisher
Cllr Geraldine Barker
Cllr James Sandbach

Apologies

None

Also Present

Lisa Hamon (Deputy Town Clerk)
Four members of the public

21/23MHT

Declaration of Interests

None.

22/23MHT

Open Forum

None.

23/23MHT

Minutes

- a) It was **unanimously resolved** to approve the draft minutes of the meeting held on 11th December 2023 as a true and accurate record.
- b) The Council received the draft minutes of the Market Hall Management Committee meeting held on 24th January 2024.

24/23MHT

Finance

- a) The Council approved the payments and receipts for December 2023 and January 2024.
- b) The Council noted the bank balances as at 31st January 2024.
- c) The Council noted the budgeted versus actual income and expenditure report as at 31st January 2024.
- d) The Council noted the forecast to the financial year end.

25/23MHT

Financial Year 2024-2025

- a) The Council resolved to accept the Management Committee recommendation to adopt the draft budget of £26,500 for the financial year 2024-2025.
- b) The Council resolved to accept the Management Committee recommendation to transfer the surplus of £1,023 in the draft budget to the general reserve.

26/23MHT

Next Meeting

To note the date and time of the next meeting which is scheduled for Monday 8th April at 9.00pm

Signed _____ Date _____

The meeting closed at 7:30 pm.

Lisa Hamon
DeputyTown Clerk

Signed _____ Date _____