



# Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 18<sup>th</sup> April 2024 at 5:30 pm at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

To resolve that the minutes of the meeting held on 20<sup>th</sup> March 2024 are a true and accurate record.

### 5. Weekly Market

To note the decision of the Town Council on 8<sup>th</sup> April 2024 and consider any next steps.

### 6. Grounds Maintenance/Improvements

- a) To ratify the decision taken by Cllr Charlotte Hawkins and Cllr Tim Lock regarding the Memorial Garden roundel.
- b) To receive an update about the Wildlife Walk.
- c) To note the decision of the Town Council on 8<sup>th</sup> April 2024 to request a comprehensive specification and quotation for the replacement bridge.
- d) To consider commissioning Suffolk Treescape to conduct the annual tree survey at the Memorial Field and Chantry Park.
- e) To consider a quotation to replace the cradle swing seats at Chantry Road play park.
- f) To consider a quotation to refurbish the second zip line at Seaman Avenue play park.
- g) To receive an update to repairs to the Memorial Field gates.

### 7. Footpaths and Walkways

- a) To discuss lighting the walkway between the High Street and the River Fromus.
- b) To receive a report about footpaths from the Footpath Warden.

### 8. Bins

To consider quotations to supply and fit a litter bin at Beech Road and a dog waste bin at Fairfield Road.

### 9. Allotments

To receive an update about the proposed allotment space at Saxon Road.

### 10. Open Spaces Policy

- a) To review and approve the Open Spaces Policy and charges.
- b) To consider waiving the Open Spaces Policy charge for Sax Fest.

### **11. Christmas Lights**

To consider three quotations for Christmas lights.

### **12. Green Team/Blue Spaces Team**

- a) To receive a report about the activities of the Green Team and the Blue Spaces Team.
- b) To approve a quotation to print posters promoting the availability of recycling facilities in the town.
- c) To consider recommending to the Resources Committee to approve Community Infrastructure Levy expenditure for Blue Spaces Team equipment.
- d) To consider a quotation for new planters at the Town House.

### **13. Traffic Calming**

- a) To receive an update about the Community Speedwatch initiative.
- b) To consider purchasing a new battery for the Rendham Road Speed Indicator Device.

### **14. Next Meeting**

To note the date of the next meeting which is scheduled for Thursday 16<sup>th</sup> May 2024 at 5:30 pm.

**Lisa Hamon**  
**Deputy Town Clerk**  
**11<sup>th</sup> April 2024**