



# To all electors in the Parish of Saxmundham

Notice is hereby given that the

## Annual Town Meeting

will be held at the

**Market Hall, High Street on Thursday 23<sup>rd</sup> May 2024 at 6:00 pm**

The Local Government Act 1972 provides that a Town Meeting shall assemble annually between 1 March and 1 June in every year. It is a meeting of Local Government Electors of the Parish for the purpose of discussing the Town's affairs. The Chair presides at the meeting and the Town Council's Standing Orders apply. The under-mentioned business will be conducted. Local government electors for the parish of Saxmundham are eligible to attend and participate in the meeting.

Councillor Diana Eastman  
Chair of Saxmundham Town Council  
12<sup>th</sup> April 2024

## Agenda

### 1. Welcome from the Chair

### 2. Apologies for absence

### 3. Minutes

Consideration and approval of minutes of the Town Meeting held on Thursday 25<sup>th</sup> May 2023.

### 4. Civic Year 2023-2024

- a) To receive a report from the Chair of Saxmundham Town Council.
- b) To receive reports from the Chairs of the Town Council's Committees,
- c) To receive a report from the Chair of the Market Hall Trust.
- d) To receive a report from the Chair of the Gannon Institute Trust.

### 5. Public Participation Session

- a) To receive questions from the public.
- b) To invite local organisations to present their reports.

### 6. Saxmundham on Show

An opportunity for local voluntary groups, clubs and charities to showcase what they do and recruit new members. Residents are invited to discover what's going on in Saxmundham and be inspired to take on a new hobby, join a club, or get involved with creating a better town or addressing the diverse needs of the community. A range of stalls will be provided to allow residents to browse and converse informally whilst enjoying light refreshments provided by the Town Council.