

SAXMUNDHAM TOWN COUNCIL - APRIL 2024

01/04/2024

Balance Brought Forward - Unity Trust Bank Current	£67,798.17
Balance Brought Forward - Cambridge Building Society	£82,510.04
	£150,308.21

Payments

Invoice Date	PO No	Supplier	Description	Gross	VAT	Net
24/02/2024	n/a	Nest	Pensions - Month 1	£449.97	£0.00	£449.97
24/02/2024	n/a	HMRC	PAYE - Month 1	£1,727.80	£0.00	£1,727.80
24/02/2024	n/a	Employee 1	Salary - Month 1	£2,786.84	£0.00	£2,786.84
24/02/2024	n/a	Employee 2	Salary - Month 1	£932.56	£0.00	£932.56
24/02/2024	n/a	Employee 3	Salary - Month 1	£982.05	£0.00	£982.05
24/02/2024	n/a	Employee 4	Salary - Month 1	£936.38	£0.00	£936.38
24/02/2024	n/a	Employee 5	Salary - Month 1	£984.88	£0.00	£984.88
24/02/2024	n/a	Employee 6	Salary - Month 1	£432.76	£0.00	£432.76
30/04/2024	92/24TC	BT	Mobile Phone - Month 1	£7.73	£1.29	£6.44
13/04/2024	93/24TC	BT	Telephone/Broadband - Month 1	£244.19	£40.70	£203.49
18/04/2024	98/24TC	Red Dune	IT Services - Month 1	£379.20	£63.20	£316.00
18/04/2024	81/24TC	Red Dune	Network Switch	£137.17	£22.87	£114.30
08/04/2024	n/a	Cambridge Building Society	Transfer	£19,789.96	£0.00	£19,789.96
02/04/2024	101/24TC	PHS Group	Annual Sanitary Disposal	£980.33	£163.39	£816.94
16/04/2024	102/24TC	Market Hall - MH219	Town Council Monthly Meetings x 11	£385.00	£0.00	£385.00
16/04/2024	103/24TC	Market Hall - MH220	Town Council Monthly Markets x 7	£700.00	£0.00	£800.00
02/04/2024	107/24TC	Colin Morley - Mens Sheds	Green Team - Materials	£16.50	£0.00	£16.50
03/04/2024	108/24TC	Saxmundham Sports Club	Grant - Club Shirts	£445.00	£0.00	£445.00
03/04/2024	109/24TC	Saxmundham Music & Arts CIC	Grant - Sax Fest	£5,000.00	£0.00	£5,000.00
04/04/2024	111/24TC	Viking	Stationery	£132.89	£22.15	£110.74
05/04/2024	112/24TC	Viking	Stationery	£95.10	£15.85	£79.25
09/04/2024	138/24TC	Viking	Stationery	£112.43	£18.74	£93.69
16/04/2024	140/24TC	Viking	Cleaning Supplies	£128.68	£21.45	£107.23
04/04/2024	113/24TC	ESPO	Cleaning Supplies	£82.56	£13.76	£68.80
04/04/2024	116/24TC	Grenke Leasing	Photocopier Lease - Quarter 1	£298.51	£49.75	£248.76
04/04/2024	56/24TC	Grenke Leasing	Documentation Fee	£168.00	£28.00	£140.00
04/04/2024	117/24TC	Grenke Leasing	Annual Photocopier Insurance (to be reimbursed)	£92.58	£0.00	£92.58
26/03/2024	91/24TC	Euroloo	Arts Fest - Toilets	£318.00	£53.00	£265.00
04/04/2024	120/24TC	Clear Councils	Annual Insurance Premium	£3,573.86	£0.00	£3,573.86
01/04/2024	55/24TC	Rialtas Business Solutions	Annual Support and Maintenance Agreement	£932.40	£155.40	£777.00
12/04/2024	141/24TC	Rialtas Business Solutions Ltd	Annual Cloud User Fee	£1,151.68	£191.95	£959.73
01/04/2024	142/24TC	Rialtas Business Solutions Ltd	Annual Making Tax Digital	£132.00	£22.00	£110.00
				£44,537.01	£883.50	£43,753.51

Creditors

28/03/2024	110/24TC	Office Flow	Photocopier Ink	£53.08	£8.85	£44.23
28/03/2024	115/24TC	Herring Bone Design	Website Amendments	£90.00	£0.00	£90.00
28/03/2024	114/24TC	Designfolk	Website Hosting	£150.00	£0.00	£150.00
19/02/2024	42/24TC	Aurora	Photocopier Ink	£196.80	£32.80	£164.00
31/03/2024	137/24TC	JT Peggs	Grant - Station Adopters Mulch	£304.00	£50.67	£253.33
31/03/2024	137/24TC	JT Peggs	Green Team Supplies	£8.30	£1.38	£6.92
				£802.18	£93.70	£708.48

Accruals

04/04/2024	95/24TC	Smartest Energy	Electricity	£137.86	£6.57	£131.29
03/04/2024	96/24TC	Smartest Energy	Gas	£145.60	£6.93	£138.67
				£283.46	£13.50	£269.96

Receipts

Received	Payer	Description	Amount
30/04/2024	n/a	East Suffolk Council	Precept - First Instalment
17/04/2024	n/a	East Suffolk Council	Community Infrastructure Levy
16/04/2024	INV 01/2024	Richard Thompson	Markets 2023-2024
			£128,230.91

30/04/2024

Balance Carried Forward - Unity Trust Bank Current	£150,406.43
Balance Carried Forward - Cambridge Building Society	£102,300.00
	£252,706.43