



Saxmundham Town Council

Members of the Events and Communications Committee are summoned to attend a meeting on Thursday 4th July 2024 at 11:30 am at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

To resolve that the minutes of the meeting held on 6th and 26th June 2024 are a true and accurate record.

5. Christmas Fayre 2024

- a) To receive an update on the event planning and the income and expenditure account.
- b) To receive an update on the performers schedule
- c) To consider key community groups and their involvement in the event.

6. Town Digital Consultancy

To consider the Council's engagement with East Suffolk Council's Town Digital Consultancy with regards to website development.

7. Social Media strategy

- a) To receive a report from the Community Officer on Social Media usage and engagement.
- b) To consider the Council's future strategy for social media presence and engagement.

8. Remembrance 2024

- a) To update the committee on plans for Remembrance 2024.
- b) To approve expenditure for road closure and poppy wreaths

10. Next Meeting

To note the date and time of the next meeting which is scheduled for Thursday 5th September 2024 at 11:30am.

Jess Palmer
Community Officer
27th June 2024