



Saxmundham Town Council

Minutes of the meeting of the Staffing Sub-Committee held on Friday 24th May 2024
at the Town House, Station Approach, Saxmundham at 2:00 pm.

Minutes

5/24SSC

Attendees

Cllr Elizabeth Clark (Chair)
Cllr John Fisher
Cllr John Findlay

Apologies

Cllr James Sandbach

Also Present

None.

6/24SSC

Declaration of Interests

None.

7/24SSC

Staffing Matters

The Committee had been convened in accordance with the Council's Grievance Policy to consider further a grievance lodged by the Town Clerk against the actions of _____ with particular reference to the _____

The Committee received and considered in detail the full written statement from the Town Clerk. The Committee also considered the emailed comments of Cllr Sandbach, which had been received immediately prior to the meeting.

It was RESOLVED:

That the Committee be adjourned until Friday 7th June 2024 at 2:00 pm at the Town House and that Cllr Clark would send copies of the Town Clerk's submission to _____ advising them of next steps and providing an opportunity for them to submit written and/or oral evidence.

8/24SSC

Next Meeting

The Committee noted the date and time of the next meeting which is scheduled for Friday 7th June 2024 at 2:00 pm.

The meeting closed at 3:00 pm.

Minutes taken by Cllr John Findlay

Signed _____ Date _____