



Saxmundham Town Council

Minutes of the meeting of the Gannon Institute Trust held on Monday 14th October 2024
at the Market Hall, High Street, Saxmundham at 8:30 pm.

Minutes

25/24GIT

Attendees

Cllr John Findlay (Chair)
Cllr Elizabeth Clark
Cllr James Sandbach
Cllr Geraldine Barker
Cllr John Fisher
Cllr Tim Lock
Cllr David Humphreys

Apologies

Cllr Marianne Kiff
Cllr Jeremy Smith
Cllr Benjamin Gulliford
Cllr Nick Jackson

Also Present

Sharon Smith (Town Clerk)
1 member of the public

26/24GIT

Declaration of Interests

Cllr John Findlay declared a non-registerable interest in item 29/24GIT.

27/24GIT

Open Forum

The member of the public identified himself as a Trustee of IP17 Good Neighbours Scheme. He answered questions from the Council during the discussion held under item 29/24GIT

28/24GIT

Minutes

- a) It was **unanimously resolved** to approve the minutes of the meeting held on 9th September 2024 as a true and accurate record.
- b) The minutes of the Gannon Institute Management Committee meeting held on 3rd October 2024 were received and noted.

29/24GIT

Licensees

The Council received a previously circulated report from the Trustees of IP17 Good Neighbours Scheme summarising the community support and activities offered since the charity occupied the Gannon Rooms. The Council noted that the one-year trial period automatically ends on 31st March 2025. Cllr David Humphreys said he was impressed at how the Gannon Rooms was being used and that the charity offered a wide range of support which met a number of important needs. In response to a question from Cllr James Sandbach, the member of the public responded that IP17 GNS were working with other community groups including the Community Fridge and they liaise with other food bank/food parcel services. They are keen to work with the local health service, and have earmarked funding for this, but they are working on the detail of the service provision. The member of the public said a longer licence at the Gannon Rooms would demonstrate stability and support sustainability. Cllr Geraldine Barker said that the short licence resulted in a missed opportunity for IP17 GNS to obtain grant funding to increase energy efficiency at the Gannon Rooms

Signed _____ Date _____

which would have been mutually beneficial. The member of the public agreed and said he hoped there may be another chance to apply.

It was **unanimously resolved** to accept a recommendation from the Management Committee to offer IP17 GNS a new five-year licence, from 1st April 2025, on the same terms as the current licence, with an annual review of the licence fee and utilities contribution payable each month.

30/24GIT Finance

- a) The Council noted the payments and receipts for August and September 2024.
- b) The Council noted the bank balance as at 30th September 2024.
- c) The Council received the budgeted versus actual income and expenditure report as at 30th September 2024.
- d) The Council noted the submission of the Annual Return for 2023-2024 to the Charities Commission.

31/24GIT Next Meeting

The date and time of the next meeting, which is scheduled for Monday 11th November 2024 at 8:30 pm, was noted.

The meeting closed at 8:45 pm.

Sharon Smith
Town Clerk

Signed _____ Date _____