



Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on Tuesday 3rd December 2024 at 12 noon at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

To resolve that the minutes of the meeting held on 5th November 2024 are a true and accurate record.

5. Monthly Reports

- a) To approve the payments and note the receipts and bank balances as at 30th November 2024.
- b) To verify the bank reconciliations as at 30th November 2024.
- c) To review the budget versus actual income and expenditure report as at 30th November 2024.

6. Community Infrastructure Levy

To further consider a request for a contribution towards the cost for Fromus Square Victorian lamppost lighting.

7. Draft Budget 2025-2028

- a) To consider the draft budget for the financial year 2025-2026 and agree to recommend approval to the Town Council.
- b) To agree to recommend approval of the 2025-2026 precept requirement to the Town Council.
- c) To consider the forecast budgets for the financial years 2026-2027 and 2027-2028 and agree to recommend approval to the Town Council.

8. Committee Restructuring

To receive a report and consider whether to recommend to the Town Council to consider proposals regarding Committee restructuring.

9. Civility and Respect

- a) To receive a report from the Town Clerk and to consider whether to recommend to the Town Council that it signs the Civility and Respect Pledge.

- b) To receive and consider whether to recommend to the Town Council to adopt the Model Councillor-Officer Protocol.
- c) To receive and consider whether to recommend to the Town Council to approve the Model Dignity at Work Policy to replace the previously approved Anti-Bullying and Harassment Policy.

10. Next Meeting

To note the date and time of the next meeting which is scheduled for 7th January 2025 at 12 noon.

Sharon Smith
Town Clerk/RFO
28th November 2024