



Saxmundham Town Council

Members of the Town Council are summoned to attend a meeting of Saxmundham Town Council on Monday 11th November 2024 at 7:00 pm at the Market Hall, High Street, Saxmundham

Agenda

1. Attendance and Apologies

To receive any apologies and note any absences.

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

- a) Up to fifteen minutes is set aside to allow members of the public to make representations or put questions to the Council on any matter relating to the town.
- b) To receive a report from County Councillor Richard Smith.
- c) To receive a report from District Councillor John Fisher.

4. Minutes

- a) To resolve that the minutes of the meeting held on 14th October 2024 are a true and accurate record.
- b) To receive the minutes of the Resources Committee meeting held on 5th November 2024.
- c) To receive the minutes of the Amenities and Services Committee meeting held on 17th October 2024.
- d) To receive the minutes of the Events and Communications Committee on 3rd October 2024.
- e) To receive the minutes of the Planning and Development Committee meetings held on 17th October 2024 and 31st October 2024.

5. Reports

- a) To receive a report from the Chair.
- b) To receive a report from the Chair of the Neighbourhood Plan Steering Group.
- c) To receive a report from the Chair of the Energy Projects Working Group.
- d) To receive a report from the Town Clerk including Crime Statistics.

6. Committees

- a) To note the revised Committee membership schedule.
- b) To consider any member nominations to Committees and Working Groups.

7. Outside Bodies

To further consider affiliation to the East Suffolk Planning Alliance.

8. Consultations

- a) To consider responding to the government consultation 'Enabling Remote Attendance and Proxy Voting at Local Authority Meetings'.

- b) To consider responding to the Suffolk County Council 'Saxmundham and Leiston Area Transport Plan Consultation'.

9. Community Garden

To accept the Resources Committee's recommendation to proceed with the proposal to lease the Community Garden at the old Fromus Centre site from Suffolk County Council.

10. Finance

- a) To receive the payments, receipts and bank balances to 31st October 2024.
- b) To receive the budget versus actual income and expenditure report as at 31st October 2024.

11. Correspondence

To note the correspondence received since the last meeting and agree to take any necessary action.

12. Next Meeting

To note the date and time of the next meeting which is scheduled for 9th December 2024 at 7:00 pm.

Sharon Smith
Town Clerk
6th November 2024