



# Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 16<sup>th</sup> January 2025 at 5:30 pm at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

To resolve that the minutes of the meeting held on 19<sup>th</sup> December 2024 are a true and accurate record.

### 5. Street Furniture

- a) To consider a quotation to replace the sign at the skate park as recommended in the recent ROSPA report.
- b) To receive an update regarding the proposal to supply and fit a litter bin at Fairfield Road.

### 6. Memorial Field

- a) To consider a quotation for the installation of a roundel at the Memorial Garden.
- b) To consider quotations to create a circular path within the Memorial Field.

### 7. Grounds and External Maintenance

To note the draft Grounds and External Maintenance Invitation to Tender.

### 8. Allotments

To consider a quotation for grounds clearance and fence repair at the proposed allotment site at Saxon Road.

### 9. Next Meeting

To note the date and time of the next meeting which is scheduled for February 20<sup>th</sup> 2025 at 5:30 pm.

**Sharon Smith**  
**Town Clerk**  
**10<sup>th</sup> January 2025**