



Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 20th February 2025 at 5:30 pm at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public are invited to share their views on agenda items or raise topics for future consideration.

4. Minutes

To approve the minutes of the meeting held on 16th January 2024 as a true and accurate record.

5. Play Parks

- a) To review options for new play equipment at Seaman Avenue.
- b) To receive the quarterly play equipment inspection reports from East Suffolk Council.

6. Memorial Field

- a) To consider quotations for the installation of a roundel at the Memorial Garden.
- b) To consider quotations for the installation of a boardwalk at the Wildlife Walk.

7. Grounds and External Maintenance

To review tender submissions for the Grounds and External Maintenance Contract 2025-2028 and consider extending the deadline to encourage further submissions.

8. Bicycle/Wheel Maintenance Station

To consider a location for a bicycle/wheel repair station supplied by the ESC Community Partnership and agree to accept responsibility for ongoing maintenance.

9. Green Team

To receive a report from the Environment Coordinator.

10. Litter Bins

To consider a request to take responsibility for weekly litter bin emptying at the Adventure Playground at a cost of £195 for three bins per annum.

11. Next Meeting

To note the date and time of the next meeting which is scheduled for 20th March 2025 at 5:30 pm.

Sharon Smith
Town Clerk
13th February 2025