



Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 20th March 2025 at 5:30 pm at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public are invited to share their views on agenda items or raise topics for future consideration.

4. Minutes

To approve the minutes of the meeting held on 20th February 2024 as a true and accurate record.

5. Memorial Field

- a) To receive an update regarding the installation of a roundel at the Memorial Garden.
- b) To note the settlement of a claim made by a resident regarding damage to his property from trees.

6. Future Projects

- a) To receive an update on the community consultation regarding new play equipment at Seaman Avenue.
- b) To receive a second quotation for the installation of a circular path for information only.
- c) To agree a date and time for a site visit to determine the exact location for the circular path.
- d) To receive a report about potential sources for grant funding.

7. Grounds and External Maintenance

- a) To review tender submissions for the Grounds and External Maintenance Contract 2025-2028.
- b) To receive an update regarding the provision of two litter bins.

8. Bicycle/Wheel Maintenance Station

To receive an update regarding the bicycle/wheel repair station supplied by the ESC Community Partnership.

9. Christmas Lights

To consider requests from the Events and Communications Committee regarding the date for the Christmas lights switch-on and the colour of the Market Hall and Christmas tree lights.

10. Next Meeting

To note the date and time of the next meeting which is scheduled for 17th April 2025 at 5:30 pm.

Sharon Smith
Town Clerk
14th March 2025