



Saxmundham Town Council

Minutes of the meeting of the Market Hall Trust held on Monday
10th February 2025 at the Market Hall, High Street Saxmundham at 8:30 pm.

Minutes

34/24MHT

Attendees

Cllr John Findlay (Chair)
Cllr Geraldine Barker
Cllr John Fisher
Cllr Elizabeth Clark
Cllr Marianne Kiff
Cllr Nick Jackson

Apologies

Cllr Jeremy Smith
Cllr Tim Lock
Cllr David Humphries
Cllr James Sandbach – none received

Also Present

Sharon Smith (Town Clerk)
No members of the public

35/24MHT

Declaration of Interests

There were no declarations of interest or requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

36/24MHT

Open Forum

None.

37/24MHT

Minutes

- a) It was **unanimously resolved** to approve the minutes of the meeting held on 14th October 2024 as a true and accurate record.
- b) The Council received the draft minutes of the Market Hall Management Committee meetings held on 18th November 2024 and 20th January 2025.

39/24MHT

Finance

- a) The Council noted the payments and receipts for September, October, November, and December 2024.
- b) The Council noted the bank balances as at 31st December 2024.
- c) The Council received the budgeted versus actual income and expenditure report as at 31st December 2024 including a forecast to the financial year end.
- d) It was **unanimously resolved** to create an Earmarked Reserve of £4,000 for refurbishment of the rear door and windows.
- e) It was **unanimously resolved** to adopt the balanced budget of £18,500 for the financial year 2025-2026.

Signed _____ Date _____

40/24MHT Next Meeting

The Council noted the date and time of the next meeting which is scheduled for Monday 14th April 2025 at 9:00 pm.

The meeting closed at 8:45 pm.

Sharon Smith
Town Clerk

Signed _____ Date _____