



Saxmundham Town Council

Members of the Events and Communications Committee are summoned to attend a meeting on 1st May 2025 at 11:30 am at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

To resolve that the minutes of the meeting held on 17th March 2025 are a true and accurate record.

5. Events in Saxmundham 2025

- a) To review the project plan for the VE Day Community Picnic 2025.
- b) To review the plan for Saxmundham Christmas Fayre 2025.
- c) To receive an update from the Amenities and Services Committee regarding the placement and timings of the Christmas lights for 2025.
- d) To consider a proposal to host RPM Display for a stunt-bike demonstration and/or slack-lining workshop.
- e) To consider a proposal to host Wild Words Suffolk writing project.
- f) To consider activities for National Volunteering Week 2025.

6. Events in Saxmundham 2026

To consider and gather ideas for community events in 2026.

7. Branding and Identity

To receive an update from Cllr Nick Jackson.

8. Next Meeting

To note the date and time of the next meeting scheduled for Thursday 3rd July 2025 at 11:30 am.

Sharon Smith
Town Clerk/RFO
10th March 2025