



# Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on  
Tuesday 3<sup>rd</sup> June 2025 at 12 noon at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

To resolve that the minutes of the meeting held on 6<sup>th</sup> May 2025 are a true and accurate record.

### 5. Monthly Reports

- a) To approve the payments and note the receipts and bank balances as at 31<sup>st</sup> May 2025.
- b) To verify the monthly bank reconciliations as at 30<sup>th</sup> April 2025 and 31<sup>st</sup> May 2025.
- c) To review the budget versus actual income and expenditure report as at 31<sup>st</sup> May 2025.

### 6. Local Council Award Scheme

To receive an update on the Continuous Improvement Plan.

### 7. HM Land Registry

To note that HM Land Registry has completed the first registration of title for the Memorial Field and Seaman Avenue playground.

### 8. Next Meeting

To note the date and time of the next meeting which is scheduled for 1<sup>st</sup> July 2025 at 12 noon.

**Sharon Smith**  
**Town Clerk/RFO**  
**29<sup>th</sup> May 2025**