



# Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 15<sup>th</sup> May 2025 at 5:30 pm at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

### 3. Open Forum

- a) Members of the public are invited to share their views on agenda items.
- b) To meet representatives from the Adventure Playground to discuss the future of the playground.

### 4. Minutes

- a) To approve the minutes of the meeting held on 20<sup>th</sup> March 2025 as a true and accurate record.
- b) To approve the minutes of the meeting held on 17<sup>th</sup> April 2025 as a true and accurate record.

### 5. Finance

- a) To note the budget versus actual income and expenditure report as at 30<sup>th</sup> April 2025.
- b) To note the Earmarked Reserves position as at 30<sup>th</sup> April 2025.

### 6. Play Parks

- a) To receive the quarterly play equipment inspection reports dated February 2025 from East Suffolk Council and consider any necessary action.
- b) To receive the outcome of the community consultation on new play equipment for Seaman Avenue and consider approval of a preferred quotation.

### 7. Memorial Field

- a) To receive an update regarding the installation of a roundel at the Memorial Garden.
- b) To receive a quotation to extend the fencing in the north-west corner.
- c) To consider a request for a bench for veterans of the Falklands War.

### 8. Green Team

To receive a report from the Environment Coordinator.

### 9. Christmas Lights

To receive a proposal regarding the Market Hall and Christmas tree lights.

### 10. Next Meeting

To note the date and time of the next meeting which is scheduled for 17<sup>th</sup> July 2025 at 5:30 pm.

**Sharon Smith, Town Clerk**

**8<sup>th</sup> May 2025**