



# The Gannon Institute Trust

Minutes of the meeting of the Gannon Institute Trust held on Monday 14<sup>th</sup> April 2025  
at the Market Hall, High Street, Saxmundham at 8:30 pm.

## Minutes

1/25GIT

### Attendees

Cllr John Findlay (Chair)  
Cllr Geraldine Barker (Vice Chair)  
Cllr Marianne Kiff  
Cllr Jeremy Smith  
Cllr John Fisher  
Cllr Laura Purina  
Cllr David Humphreys  
Cllr Nick Jackson  
Cllr James Sandbach  
Cllr Georgina Burns

### Apologies

Cllr Tim Lock  
Cllr Elizabeth Clark

### Also Present

Sharon Smith (Town Clerk)  
1 member of the public

2/25GIT

### Declaration of Interests

Cllr John Findlay declared a non-registerable interest in item 5/25GIT.

3/25GIT

### Open Forum

None.

4/25GIT

### Minutes

- a) It was **unanimously resolved** to approve the minutes of the meeting held on 13<sup>th</sup> January 2025 as a true and accurate record.
- b) The Council received the minutes of the Gannon Institute Management Committee meeting held on 31<sup>st</sup> March 2025.

5/25GIT

### Licensees

- a) It was **unanimously resolved** to accept a recommendation from the Management Committee to instruct Pulhams & Co to review the status of the current agreements as licences with ABC Radio and IP17 GNS.
- b) The Council received a report from IP17 GNS regarding a proposed bid to the Sizewell C Community Fund which includes refurbishment work to the Gannon Rooms.

Cllr Jeremy Smith raised the possibility that IP17 GNS may seek a longer-term arrangement, which could potentially alter the current relationship from a licence to a lease. He said the relationship between the parties should reflect the charitable purpose of the Trust, which is to provide community benefit, and emphasised that decisions must be made in the best interests of the Trust. While the interests of the tenant may align, they should remain secondary.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Cllr David Humphreys noted that, in principle, securing funding from Sizewell C would be positive. However, he stressed the need to understand whether the proposed capital works could affect the existing licence arrangement and suggested that a joint bid may be worth exploring.

It was **unanimously resolved** to request Pulhams & Co to consider these matters during their review and to request full details of the proposed bid from IP17 GNS for further consideration.

**6/25GIT Finance**

- a) The Council noted the payments and receipts for January and February 2025.
- b) The Council noted the bank balance as at 28<sup>th</sup> February 2025.
- c) The Council received the budgeted versus actual income and expenditure report as 28<sup>th</sup> February 2025.

**7/25GIT Policies**

It was **unanimously resolved** to approve the Asset Register as at 31<sup>st</sup> March 2025.

**8/25GIT Next Meeting**

The Council agreed the date and time of the next meeting which is scheduled for Monday 12<sup>th</sup> May 2025 at 8:30 pm.

The meeting closed at 9:10 pm.

**Sharon Smith**  
**Town Clerk**

Signed \_\_\_\_\_ Date \_\_\_\_\_