



Saxmundham Town Council

Members of the Civic and Community Committee are summoned to attend a meeting on Thursday 3rd July 2025 at 11:30 am at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

To resolve that the minutes of the meeting held on 1st May 2025 are a true and accurate record.

5. Events

- a) To receive an update about the Saxmundham Community Festival pop-up market in August 2025. (*Annual Delivery Plan 3.10*)
- b) To consider applying for a grant to support the Tour of Britain cycle event in September 2025. (*Annual Delivery Plan 3.12*)
- c) To review the events calendar for 2025-2026 and consider proposals for additional community events. (*Annual Delivery Plan 3.12*)

6. Exclusion of the Public

To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be transacted.

7. Digital Communication

To receive a report from the Town Clerk and Community Officer and consider specifications and quotations to deliver a destination website. (*Annual Delivery Plan 1.1*)

8. Next Meeting

To note the date and time of the next meeting scheduled for Thursday 4th September 2025 at 11:30 am.

Sharon Smith
Town Clerk/RFO
27th June 2025