



Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on
Tuesday 8th July 2025 at 11:30am at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

To resolve that the minutes of the meeting held on 3rd June 2025 are a true and accurate record.

5. Monthly Reports

- a) To approve the payments and note the receipts and bank balances as at 30th June 2025.
- b) To verify the monthly bank reconciliations as at 30th June 2025.
- c) To review the budget versus actual income and expenditure report as at 30th June 2025.
- d) To approve the withdrawal of £15,000 from the Cambridge Building Society to meet expected levels of expenditure until the next instalment of precept.

6. Community Garden

To consider a request from the Chair of Greener Sax for the Town Council to collect annual subscriptions, pay water bills, and manage the funds through an earmarked reserve, following the closure of the organisation's bank account. (*Annual Delivery Plan 2.5*)

7. 3 Communities Link Project

To consider allocating Community Infrastructure Levy (CIL) funding to support the delivery of this project. (*Annual Delivery Plan 1.4*).

8. Modified Neighbourhood Plan

To receive a report from the Neighbourhood Plan Steering Group on the government's withdrawal of Locality Funding, and to consider allocating funding to cover the remaining consultancy fees required to complete the Modified Neighbourhood Plan. (*Annual Delivery Plan 3.14*)

9. Authorised Signatories

To review the list of authorised signatories for the Town Council's bank accounts and approve any necessary amendments.

10. Policies

To consider recommending to Town Council to approve the following:

- a) the annual renewal of the Open Spaces Policy
- b) the annual renewal of the Complaints Policy
- c) the annual review of the Vexatious Contacts Policy
- d) the biennial review of the Equality and Diversity Policy

11. Next Meeting

To note the date and time of the next meeting which is scheduled for 2nd September 2025 at 12 noon.

Sharon Smith
Town Clerk/RFO
3rd July 2025