



Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 17th July 2025 at 5:30 pm at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

- a) Members of the public are invited to share their views on agenda items.
- b) To meet representatives from Greener Sax to discuss Town Council support for tree work at the Community Garden. (*Annual Delivery Plan 2.5*)

4. Minutes

To approve the minutes of the meeting held on 15th May 2025 as a true and accurate record.

5. Finance

To note the budget versus actual income and expenditure report as at 30th June 2025.

6. Play Parks

- a) To receive revised specifications and quotations for the two most popular design options for the Seaman Avenue Play Park. (*Annual Delivery Plan 2.2*)
- b) To recommend to the Town Council that it approves one of the specifications and quotations, allocates £15,000 from Community Infrastructure Levy funds towards the cost, and proceeds with an application to the Sizewell C Community Fund for the remaining £15,000.

7. Memorial Field

- a) To receive an update regarding the installation of a roundel at the Memorial Garden. (*Annual Delivery Plan 2.3*)
- b) To receive and consider a revised quotation to extend the fencing in the north-west corner. (*Annual Delivery Plan 2.1*)
- c) To receive and consider a quotation to relocate two litter bins near the bridge.
- d) To consider a treeline report for four properties along the west boundary and to agree any necessary action.

8. Saxon Road Allotments

- a) To receive an update on progress regarding the proposed allotment site including an application to the ESC Field to Fork Fund. (*Annual Delivery Plan 2.6*)
- b) To approve a draft leaflet for community consultation to be distributed to all residents of Saxon Road.

9. Street Furniture

To receive an update regarding the provision of litter bins on Fairfield Road and St Johns Road.

10. Green Team

To receive a report from the Environment Coordinator.

11. Christmas Lights

To consider a request from the Civic and Community Committee to exclude the Christmas lamppost motifs this year. (*Annual Delivery Plan 1.15*)

13. Next Meeting

To note the date and time of the next meeting which is scheduled for Thursday 18th September 2025 at 5:30 pm.

Sharon Smith
Town Clerk
11th July 2025