

SAXMUNDHAM TOWN COUNCIL - MAY 2025

01/05/2025			Balance Brought Forward - Unity Trust Bank Current	£162,799.35				
			Balance Brought Forward - Unity Trust Bank Savings	£0.00				
			Balance Brought Forward - Cambridge Building Society	£75,000.00				
			Balance Brought Forward - Public Sector Deposit Fund	£60,000.00				
				<b>£297,799.35</b>				
<b>Payments/Transfers from Unity Trust Bank Current</b>								
Invoice Date	PO No	Supplier	Description	Gross	VAT	Net	Code	Authority
16/05/2025	n/a	Nest	Pensions - Month 2	£506.89	£0.00	£506.89	4000 Pre-Approved Payments List	
20/05/2025	n/a	HMRC	PAYE - Month 2	2110.71	£0.00	£2,110.71	4000 Pre-Approved Payments List	
23/05/2025	n/a	Staff Salaries	Salaries - Month 2	£7,688.96	£0.00	£7,688.96	4000 Pre-Approved Payments List	
19/05/2025	n/a	EE	Mobile Phone - Month 2	£19.20	£0.00	£19.20	4260 Pre-Approved Payments List	
28/04/2025	n/a	The Cleaning Company	Cleaning - Month 1	£299.40	£49.90	£249.50	4200 Pre-Approved Payments List	
02/05/2025	n/a	Smartest Energy	Electricity - Month 1	£72.32	£3.44	£68.88	4205 Pre-Approved Payments List	
02/05/2025	n/a	Smartest Energy	Gas - Month 1	£86.69	£4.13	£82.56	4205 Pre-Approved Payments List	
13/05/2025	n/a	Everflow	Water - Month 3	£30.30	£0.00	£30.30	4205 Pre-Approved Payments List	
31/05/2025	n/a	Unity Trust Bank	Bank Charges - Month 2	£14.70	£0.00	£14.70	4235 Pre-Approved Payments List	
30/04/2025	n/a	OfficeFlow	Photocopier Service Charge - Month 2	£177.22	£29.54	£147.68	4240 Pre-Approved Payments List	
01/05/2025	8/25TC	Public Works Loan Board	Final Payment - Town House Loan	£10,688.71	£0.00	£10,688.71	4300 Pre-Approved Payments List	
09/05/2025	n/a	Groundworks UK	Neighbourhood Plan - Unspent Funds	£6,376.00	£0.00	£6,376.00	4705/EMR Resources Committee - 58/24RC	
16/05/2025	n/a	Unity Trust Bank Savings	Transfer	£40,000.00	£0.00	£40,000.00	n/a Resources Committee - 16/25RC	
16/05/2025	n/a	CCLA PDSF	Transfer	£50,000.00	£0.00	£50,000.00	n/a Resources Committee - 16/25RC	
16/05/2025	n/a	Cambridge Building Society	Transfer	£20,000.00	£0.00	£20,000.00	n/a Resources Committee - 16/25RC	
02/04/2025	n/a	Market Hall - PHS Group	Sanitary Disposal	£854.38	£142.39	£711.99	4210 Pre-Approved Payments List	
17/04/2025	n/a	Robert Ross - Ebay	Equipment	£21.00	£3.50	£17.50	4265 Pre-Approved Payments List	
29/04/2025	9/25TC	Viking	Stationery	£192.40	£32.07	£160.33	4245 Pre-Approved Payments List	
06/05/2025	n/a	Sharon Smith - Travis Perkins	Wildlife Walk - Boardwalk Materials	£65.82	£7.64	£58.18	4829 Amenities and Services Committee - 121/24AS	
15/05/2025	n/a	Lisa Hamon - Tesco	VE Day Event - Supplies	£35.90	£0.00	£35.90	4505 Events and Communications Committee - 65/24EC	
29/04/2025	85A/24TC	Amy Rayner - Ladybird	Town House - Planters Compost	£52.00	£0.00	£52.00	4670 Amenities and Services Committee - 48/24AS	
25/04/2025	n/a	Harris Handyman Services	Memorial Field Bridge Labour	£800.00	£0.00	£800.00	4235 Amenities and Services Committee - 121/24AS	
30/04/2025	n/a	Geraldine Barker	Fromus Energy Projects Team - Stationery	£10.42	£0.00	£10.42	4105 Pre-Approved Payments List	
01/05/2025	n/a	Hoey Ainscough Associates	Code of Conduct Training	£918.00	£120.00	£798.00	4095 Resources Committee - 7/25TC	
06/05/2025	85A/24TC	Amy Rayner	Town House - Planters	£27.45	£0.00	£27.45	4670 Amenities and Services Committee - 48/24AS	
06/05/2025	n/a	Coastal Fire	Emergency Lighting Service - Town House	£71.40	£11.90	£59.50	4670 Pre-Approved Payments List	
06/05/2025	n/a	Coastal Fire	Emergency Lighting Service - Youth Booth	£71.40	£11.90	£59.50	4675 Pre-Approved Payments List	
03/05/2025	n/a	Harris Handyman Services	Contracted Help - Lamppost Brackets	£40.00	£0.00	£40.00	4830 Pre-Approved Payments List	
02/05/2025	n/a	Viking	Felt Notice Board	£50.33	£8.39	£41.94	4265 Pre-Approved Payments List	
29/04/2025	n/a	Robert Ross - Ebay	Lampost Neoprene Sleeves	£43.75	£0.00	£43.75	4830 Pre-Approved Payments List	
28/04/2025	n/a	Market Hall	Monthly Market - Hall Hire	£80.00	£0.00	£80.00	4220 Pre-Approved Payments List	
28/04/2025	n/a	Market Hall	Town Council - Hall Hire	£40.00	£0.00	£40.00	4220 Pre-Approved Payments List	
06/05/2025	n/a	Saxmundham Museum	Grant	£1,350.00	£0.00	£1,350.00	4555 Resources Committee - 18/25RC	
06/05/2025	n/a	Saxmundham Womens Institute	Grant	£150.00	£0.00	£150.00	4555 Resources Committee - 18/25RC	
06/05/2025	n/a	Saxmundham Music & Arts CIC	Grant	£5,000.00	£0.00	£5,000.00	4555 Resources Committee - 18/25RC	
12/05/2025	n/a	IP17 GNS	Grant	£10,000.00	£0.00	£10,000.00	4555 Town Council - 23/25TC	
12/05/2025	13/25TC	Jess Palmer	VE Day - Decorations	£151.24	£21.59	£129.65	4505 Events and Communications Committee - 65/24	
				<b>£158,096.59</b>	<b>£446.39</b>	<b>£157,650.20</b>		

Lloyds Bank Multipay Card

Invoice Date	PO No	Supplier	Description	Gross	VAT	Net	Code	Authority
09/05/2025	n/a	Lloyds Bank	Credit Card Charge - Month 2	£3.00	£0.00	£3.00	4235	Pre-Approved Payments List
17/04/2025	n/a	Travis Perkins	Wildlife Walk - Boardwalk Materials	£482.47	£80.41	£402.03	4829	Amenities and Services Committee - TBC
17/04/2025	n/a	Travis Perkins	Wildlife Walk - Boardwalk Materials	£465.12	£77.52	£387.60	4829	Amenities and Services Committee - TBC
19/04/2025	n/a	Travis Perkins	Refund	-£5.71	£0.00	-£5.71	4829	n/a
				<b>£944.88</b>	<b>£157.93</b>	<b>£786.92</b>		

Receipts to Unity Trust Bank Current

Received	Invoice No	Payer	Description	Amount	Code
01/05/2025	n/a	Gannon Institute	Rialtas Cashbook and Ledgers Fee Reimbursement VAT	£70.60	1105
01/05/2025	n/a	Gannon Institute	Rialtas Year End Fee Reimbursement	£100.00	1105
01/05/2025	n/a	Gannon Institute	Rialtas Year End Fee Reimbursement VAT	£20.00	1105
01/05/2025	n/a	Gannon Institute	Rialtas Cloud User Fee Reimbursement VAT	£67.60	1105
27/05/2025	TC13	Stall Holders	Weekly Market - May	£40.00	1100

15/05/2025	TC16	Stall Holders	Monthly Market - May	£15.00	1100
14/05/2025	TC21	Stall Holders	Monthly Market - May	£15.00	1100
19/05/2025	TC22	Stall Holders	Monthly Market - May	£15.00	1100
01/05/2025	n/a	Cambridge Building society	Transfer	£10,000.00	n/a
02/05/2025	n/a	CCLA	Intrest	£220.06	n/a
30/05/2025	TC14	Stall Holders	Weekly Market - May	40.00	1100
				<b>£10,603.26</b>	

Payments from Cambridge Building Society

Received	Invoice No	Payer	Description	Amount
01/05/2025	n/a	Unity Trust Bank Current	Transfer	£10,000.00
				<b>£10,000.00</b>

Receipts to Unity Trust Bank Savings

Received	Invoice No	Payer	Description	Amount
15/05/2025	n/a	Unity Trust Bank Current	Transfer	£40,000.00
				<b>£40,000.00</b>

Receipts to CCLA Public Sector Deposit Fund

Received	Invoice No	Payer	Description	Amount
16/05/2025	n/a	Unity Trust Bank Current	Transfer	£50,000.00
				<b>£50,000.00</b>

Receipts to Cambridge Building Society

Received	Invoice No	Payer	Description	Amount
19/05/2025	n/a	Unity Trust Bank Current	Transfer	£20,000.00
				<b>£20,000.00</b>

31/05/2025

Balance Carried Forward - Unity Trust Bank Current	£14,361.14
Balance Carried Forward - Unity Trust Bank Savings	£40,000.00
Balance Carried Forward - Cambridge Building Society	£85,000.00
Balance Carried Forward - Public Sector Deposit Fund	£110,000.00
	<b>£249,361.14</b>