



# Saxmundham Town Council

Minutes of the meeting of the Planning and Development Control Committee held on 5<sup>th</sup> August 2025 at 11:00am at the Town House, Station Approach, Saxmundham

## Minutes

**15/25PD**

### Attendees

Cllr John Fisher (Chair)  
Cllr Geraldine Barker  
Cllr David Humphreys  
Cllr Elizabeth Clark

### Apologies

Cllr Marianne Kiff  
Cllr Laura Purina

### Also Present

Michelle Allen (Assistant Town Clerk)

**16/25PD**

### Declaration of Interests

There were no declarations of interest or requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

**17/25PD**

### Open Forum

None.

**18/25PD**

### Minutes

It was **unanimously resolved** to approve the minutes of the meeting held on 12<sup>th</sup> May 2025 as a true and accurate record.

**19/25PD**

### Planning Applications

a) The Committee considered planning application DC/25/2596/FUL – Removal of portacabin and replace with single storey flat roof extension to the main building – The Meadows Children Centre, Seaman Avenue. It was **unanimously resolved** to support the application so that a temporary building can be replaced with a permanent structure and to support the need for childcare provision within the town.

b) The Committee considered planning application DC/25/2836/TCA – Yew tree, reduction of height and spread - Fairfield Place. It was **unanimously resolved** there were no objections.

c) The Committee considered planning application DC/25/2860/FUL – First floor extension over existing garage – 25 Manor Gardens. It was **unanimously resolved** there were no objections.

**20/25PD**

### Planning Enforcement

The Committee received an update regarding alleged infringements of the Conservation Area recently reported to East Suffolk Council and noted the comments from East Suffolk Council.

The meeting closed at 11:25am

**Michelle Allen, Assistant Town Clerk**

Signed \_\_\_\_\_ Date \_\_\_\_\_