



SAXMUNDHAM TOWN COUNCIL

WEBSITE ACCESSIBILITY STATEMENT

Review Body: Resources Committee
Policy Approved: Town Council
Approval Date: February 2025
Minute Item: 133/24TC
Review Period: Biennial
Next Review: February 2027



Using this website

We want as many people as possible to be able to use the Saxmundham Town Council website. For example, you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader

We have also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

How accessible this website is

We know some parts of this website are not fully accessible:

- Some older PDFs and Word documents are not fully accessible to screen reader software.
- Some pages may not fully reflow when viewed at higher levels of zoom.
- Line height and spacing may not always meet recommended accessibility standards.
- Live video streams do not have captions.

What to do if you cannot access parts of this website

If you need information on this website in a different format such as accessible PDF, large print, easy read, audio recording or braille, please contact:

Town Clerk

Email: townclerk@saxmundham-tc.gov.uk

Phone: 01728 604595

Address: The Town House, Station Approach, Saxmundham, IP17 1BW

We will consider your request and respond within 10 working days.

Reporting accessibility problems with this website

We are always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact the Town Clerk.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.



If you are not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

Technical information about this website's accessibility

Saxmundham Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed above.

Non-accessible content

The following content is not accessible for the reasons given:

- Documents published before 23 September 2018: These are exempt from the regulations.
- Live video: We do not plan to add captions to live video streams because live video is exempt.

How we tested this website

This website was last tested in January 2025. The test was carried out by the Town Clerk using automated tools and manual checks.

We tested a sample of pages that reflected the range of content and functionality across the site, including text pages, forms, and documents.

Preparation of this accessibility statement

This statement was prepared on 24th January 2025.

We review this statement biennially and carry out accessibility testing regularly to ensure ongoing compliance.