



# Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on Tuesday 2<sup>nd</sup> December 2025 at 12:00 noon at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

To resolve that the minutes of the meeting held on 4<sup>th</sup> November 2025 are a true and accurate record.

### 5. Monthly Reports

- a) To approve the payments and note the receipts and bank balances as at 30<sup>th</sup> November 2025.
- b) To verify the monthly bank reconciliations as at 30<sup>th</sup> November 2025.
- c) To review the budget versus actual income and expenditure report as at 30<sup>th</sup> November 2025.

### 6. Charitable Trusts

To consider a request from the Gannon Institute Trust to release £2,898 from the earmarked contingency fund for expenditure to improve the thermal efficiency of the Gannon Rooms.

### 7. Earmarked Reserves

To consider recommending to Town Council the creation of new earmarked reserves to hold grant funding for:

- a) Destination Website - £4,275
- b) Saxon Road Allotment Garden - £3,000

### 8. Investments

To note that from 1<sup>st</sup> December 2025 the Financial Services Compensation Scheme deposit protection limit will rise to £120,000 per authorised firm.

### 9. Draft Budget 2026-2027

- a) To consider the draft budget for the financial year 2026-2027 and agree to recommend approval to the Town Council.
- b) To agree to recommend approval of the 2026-2027 precept requirement to the Town Council.

## **11. Next Meeting**

To note the date and time of the next meeting which is scheduled for 6<sup>th</sup> January 2026 at 12 noon.

**Sharon Smith**  
**Town Clerk/RFO**  
**27<sup>th</sup> November 2025**