

GANNON INSTITUTE - DECEMBER 2025

01/12/2025

Balance Brought Forward

£3,629.21

Payments

Invoice Date	PO Number	Supplier	Description	Gross	VAT	Net	Code	Authority
08/12/2025	n/a	Eon	Gas	£213.34	£10.16	£203.18	4205	Pre-Approved Payments List
08/12/2025	n/a	Eon	Electricity	£317.37	£15.11	£302.26	4205	Pre-Approved Payments List
02/12/2025	n/a	Wave	Water	£59.53	£0.00	£59.53	4205	Pre-Approved Payments List
31/12/2025	n/a	Unity Trust Bank	Bank Charges	£6.00	£0.00	£6.00	4235	Pre-Approved Payments List
04/12/2025	95/25TC	SL Plumbing & Heating	Thermal Efficiency Improvements	£2,898.00	£0.00	£2,898.00	4300	Gannon Institute Trust - 44/25GIT
31/10/2025	TC70	Saxmundham Town Council	Cleaning - Month 7	£63.25	£0.00	£63.25	4200	Pre-Approved Payments List
01/12/2025	TC96	Saxmundham Town Council	Cleaning - Month 8	£50.60	£0.00	£50.60	4200	Pre-Approved Payments List
30/11/2025	n/a	Sxrewbolt Fixing Ltd	Replacement Keys	£24.00	£4.00	£20.00	4320	Pre-Approved Payments List
				£3,632.09	£29.27	£3,602.82		

Receipts

Invoice Date	Invoice No	Payer	Description	Gross	Code
01/12/2025	G118	ABC Radio	Licence Fee	£275.00	1000
01/12/2025	G119	IP17 GNS	Licence Fee	£550.00	1000
17/12/2025	n/a	Saxmundham Town Council	Contingency Fund Transfer	£2,898.00	4300
				£3,723.00	

31/12/2025

Balance Carried Forward

£3,720.12

GANNON ROOMS - NOVEMBER 2025

01/11/2025

Balance Brought Forward

£4,036.21

Payments

Invoice Date	PO Number	Supplier	Description	Gross	VAT	Net	Code	Authority
31/10/2025	n/a	Holmes Glazing	Fire Risk Assessment Remedial Actions	£853.20	£142.20	£711.00	4320	Pre-Approved Payments List
03/11/2025	n/a	Eon	Electricity	£394.76	£18.80	£375.96	4205	Pre-Approved Payments List
17/11/2025	n/a	Wave	Water	£42.83	£0.00	£42.83	4205	Pre-Approved Payments List
30/11/2025	n/a	Unity Trust Bank	Bank Charges	£6.00	£0.00	£6.00	4235	Pre-Approved Payments List
14/11/2025	n/a	Market Hall Trust	Additional Insurance Premium Reimbursement	£110.21	£0.00	£110.21	4270	Gannon Insitute Trust - 46/25GIT
				£1,407.00	£161.00	£1,246.00		

Receipts

Invoice Date	Invoice No	Payer	Description	Gross	Code
01/11/2025	GI16	ABC Radio	Licence Fee	£275.00	1000
01/11/2025	GI17	IP17 GNS	Licence Fee	£550.00	1000
01/11/2025	GI14	ABC Radio	Licence Fee Arrears	£175.00	1000
				£1,000.00	

30/11/2025

Balance Carried Forward

£3,629.21

Gannon Institute - Budget Versus Actual Income and Expenditure 2025-2026

Code	Item	Budget 2025-2026	Income and Expenditure to 31/12/25	Percentage to 31/12/25
	Income			
1000	ABC Licence	£ 3,300	£ 2,350	71%
1000	IP17 GNS Licence	£ 6,600	£ 4,950	75%
1050	Town Council Contribution	£ -	£ 4,498	
		£ 9,900	£ 11,798	
	Expenditure			
4200	Cleaning	£ 500	£ 425	85%
4205	Utilities	£ 4,000	£ 2,135	53%
4235	Bank Charges	£ 150	£ 57	38%
4270	Insurance	£ 550	£ 1,284	233%
4310	General Materials	£ 350	£ 318	91%
4320	General Maintenance	£ 1,000	£ 453	45%
4400	Grounds Maintenance	£ 100	£ -	0%
4300	General Refurbishment	£ 3,250	£ 5,384	166%
4405	Financial Software	£ -	£ 949	
		£ 9,900	£ 11,005	
	Total Income	£ 9,900	£ 11,798	
	Total Expenditure	£ 9,900	£ 11,005	
	Variance	£ -	£ 793	