



Saxmundham Town Council

Members of the Planning and Development Control Committee are summoned to attend a meeting on Monday 5th January 2026 at 1.00pm at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

To resolve that the minutes of the meeting held on 10th November 2025 are a true and accurate record.

5. Planning Applications

To consider the following planning applications:

DC/25/4344/LBC

Proposal: Listed Building Consent - Refurbishment of first floor of listed property, forming a 4-bedroom flat with kitchen and bathroom. Realignment of external metal staircase.

DC/25/4343/FUL

Proposal: Refurbishment of first floor of listed property, forming a 4-bedroom flat with kitchen and bathroom. Realignment of external metal staircase.

Site address: Zorbas Kebab Cafe, 16 Market Place, Saxmundham

6. Base Station Upgrade at Saxmundham Treatment Works

To consider the consultation received from Cornerstone Telecommunications Infrastructure Limited regarding the proposed upgrade to the existing mobile base station at Saxmundham Treatment Works, Rendham Road and to agree any comments to be submitted.

7. Planning Enforcement

To receive an update about reports made to Planning Enforcement regarding alleged infringements of the Conservation Area.

8. Planning Determinations

To receive and note a report on planning application determinations issued by the East Suffolk Council for applications within the parish during 2025.

Sharon Smith
Town Clerk
17th December 2025