



Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 22nd January 2026 at 5:30 pm at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public are invited to share their views on agenda items.

4. Minutes

To approve the minutes of the meeting held on 20th November 2025 as a true and accurate record.

5. Traffic Calming

- a) To consider Suffolk County Council's revised 20 mph Speed Limit Policy and whether the Town Council should undertake initial community consultation and engagement with the Community Liaison Engineer to inform any future application for 20 mph limits in the town centre. (*Annual Delivery Plan 1.7*)
- b) To receive a progress update regarding a new solar-powered speed indicator device on Church Hill. (*Annual Delivery Plan 2.14*)

6. Fromus Square Signage

To consider the creation of a decorative archway sign at Fromus Square. (*Annual Delivery Plan 1.12*)

7. Saxon Road Allotments

To receive an update on progress regarding the proposed allotment site. (*Annual Delivery Plan 2.6*)

8. Saxon Road Parking

To re consider a resident's request that the Town Council approach Suffolk County Council regarding the need for improved parking provision on Saxon Road.

9. Play Equipment

- a) To receive an update on the installation of the new play equipment at Seaman Avenue Play Park. (*Annual Delivery Plan 2.2*)
- b) To receive an update regarding the annual play equipment inspection reports.
- c) To consider whether to increase the frequency and type of playground inspections.

10. Fire Risk Assessments

To consider increasing the frequency of the five-year Fire Risk Assessment at the Town House to every three years.

11. Open Spaces

- a) To receive a report from the Environment Coordinator.
- b) To consider measures to address and prevent unauthorised vehicle parking on the Memorial Field.
- c) To approve the East Suffolk Services grounds maintenance schedule for 2026-2027.

12. Next Meeting

To note the date and time of the next meeting which is scheduled for Thursday 19th March 2026 at 5:30 pm.

Sharon Smith
Town Clerk
15th November 2025