



Saxmundham Town Council

Minutes of the meeting of the Planning and Development Control Committee held on 5th January 2026 at 1:00 pm at the Town House, Station Approach, Saxmundham

Minutes

42/25PD

Attendees

Cllr John Fisher
Cllr Elizabeth Clark
Cllr Geraldine Barker
Cllr Laura Purina

Apologies

Cllr Marianne Kiff - accepted

Also Present

Lisa Hamon (Deputy Town Clerk)

43/25PD

Declaration of Interests

There were no declarations of interest or requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

44/25PD

Open Forum

No members of the public were present.

45/25PD

Minutes

It was **unanimously resolved** to approve the minutes of the meeting held on 10th November 2025 as a true and accurate record.

46/25PD

Planning Applications

The Committee considered planning applications **DC/25/4344/LBC** and **DC/25/4343/FUL** for refurbishment of the first floor of a listed property, forming a 4-bedroom flat with kitchen and bathroom and realignment of an external metal staircase at Zorbas Kebab Cafe, 16 Market Place, Saxmundham. It was **unanimously resolved** that there were no objections to the application.

47/25PD

Base Station Upgrade at Saxmundham Treatment Works

The Committee considered the consultation regarding the proposed upgrade to the existing mobile base station at Saxmundham. They noted safety concerns but concluded that these were mitigated by the compound's separation from the Memorial Field.

48/25PD

Planning Enforcement

The Committee received an update regarding alleged infringements of the Conservation Area and noted the comments from East Suffolk Council that application reference DC/25/3605/FUL has been permitted and that any further action will be determined after a visit in the New Year has been carried out.

Signed _____ Date _____

49/25PD Planning Determinations

The Committee received a report on planning application determinations issued by East Suffolk Council for applications within the parish during 2025. The Committee noted that the decision by East Suffolk Council to permit or refuse a planning application differed from that of Saxmundham Town Council on two occasions.

The meeting closed at 1.40 pm.

Lisa Hamon
Deputy Town Clerk

Signed _____ Date _____