



# Saxmundham Town Council

Minutes of the meeting of the Planning and Development Control Committee held on 10<sup>th</sup> November 2025 at 12:00 pm at the Town House, Station Approach, Saxmundham

## Minutes

**35/25PD**

### Attendees

Cllr Geraldine Barker  
Cllr Elizabeth Clark  
Cllr David Humphreys

### Apologies

Cllr John Fisher – none received  
Cllr Marianne Kiff  
Cllr Laura Purina

### Also Present

Lisa Hamon (Deputy Town Clerk)

*In the absence of Cllr Fisher, Cllr Barker was appointed to chair the meeting.*

**36/25PD**

### Declaration of Interests

Members noted that the application in items 39/25PD a) and b) had been submitted by the Town Council. In accordance with the Code of Conduct, all Councillors present declared a non-pecuniary interest by virtue of the Council being the applicant. As the interest was not a disclosable pecuniary interest, Councillors remained in the meeting and took part in the discussion and vote.

**37/25PD**

### Open Forum

Two members of the public were present. The Committee Chair invited the members of the public to comment during item 39/25PDc.

**38/25PD**

### Minutes

It was **unanimously resolved** to approve the minutes of the meeting held on 23<sup>rd</sup> October 2025 as a true and accurate record.

**39/25PD**

### Planning Applications

- a) The Committee considered planning application DC/25/4022/LBC Listed Building Consent - like-for-like replacement of one painted timber double doors, permanent removal of three existing window guards, allowing for the restoration of three existing windows, all located on the Station Approach elevation at Market Hall, 29 High Street, in its capacity as a consultee. It was **unanimously resolved** that there were no objections to the application.
- b) The Committee considered planning application DC/25/4021/FUL - Like-for-like replacement of one painted timber double doors, permanent removal of three existing window guards, allowing for the restoration of three existing windows, all located on the Station Approach elevation at Market Hall, 29 High Street., In its capacity as a consultee. It was **unanimously resolved** that there were no objections to the application.
- c) The Committee considered planning application DC/25/3673/FUL – Erection of detached single storey outbuilding for residential rental purposes and creation of new vehicular access at 36

Signed \_\_\_\_\_ Date \_\_\_\_\_

Saxon Road. It was **unanimously resolved** to object to the application for the following material planning considerations:

- a) concerns regarding highway and access safety, as the access road is unadopted and the proposed new access is considered to be unsafe;
- b) the cumulative impact on neighbouring residential amenity arising from additional rental accommodation within garden plots;
- c) potential harm to local ecology and wildlife; and
- d) noise disturbance likely to affect surrounding properties.

**40/25PD      Trees**

There were no applications relating to trees.

**41/25PD      Planning Enforcement**

The Committee received an update regarding alleged infringements of the Conservation Area and noted the comments from East Suffolk Council, regarding ENF/24/0326/USE that any further enforcement action on any part of the site will be decided upon once application DC/25/3605/FUL has been determined.

The meeting closed at 12.35 pm.

**Lisa Hamon**  
**Deputy Town Clerk**

Signed \_\_\_\_\_ Date \_\_\_\_\_