



# Saxmundham Town Council

Members are summoned to attend a meeting of Saxmundham Town Council on Monday 9<sup>th</sup> February 2026 at 7:00 pm at the Fromus Centre, Street Farm Road, Saxmundham

## Agenda

### 1. Attendance and Apologies

To receive any apologies and note any absences.

### 2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

### 3. Open Forum

- a) A fifteen-minute session for members of the public to present concerns or ask questions related to the town.
- b) To receive a report from County Councillor Richard Smith.
- c) To receive a report from District Councillor John Fisher.

### 4. Minutes

To approve the minutes of the meeting held on 12<sup>th</sup> January 2026 as a true and accurate record.

### 5. Committee Minutes

To receive the draft minutes from the:

- a) Civic and Community Committee meetings held on 8<sup>th</sup> and 22<sup>nd</sup> January 2026.
- b) Planning and Development Control Committee meeting held on 5<sup>th</sup> January 2026.

### 6. Local Council Award Scheme

To note the achievement of the Silver level of the Local Council Award Scheme.

### 7. Reports

- a) To receive a written report from the Vice-Chair regarding energy projects.
- b) To receive a verbal report from Cllr Laura Purina regarding the Aldeburgh, Leiston, Saxmundham and Villages Community Partnership meeting.
- c) To receive a written report from the Town Clerk.

### 8. Fromus Square Signage

To note the recommendation from the Amenities and Services Committee to create decorative archway signs at Fromus Square to be funded from the ESC Visitor Economy Support Scheme.

## **9. Finance**

- a) To receive the payments, receipts and bank balances to 31<sup>st</sup> January 2026.
- b) To receive the budget versus actual income and expenditure report to 31<sup>st</sup> January 2026.
- c) To accept the recommendation from the Civic and Community Committee to approve an application from Young People Taking Action for a community grant totalling £7,624 for staffing to support young people not in employment, education or training and the evening youth club.

## **10. Council Meetings**

- a) To consider whether to relocate future Town Council meetings permanently from the Market Hall to the Fromus Centre, with the exception of the Annual Town Meeting.
- b) To review and approve the schedule of ordinary meetings of the Council and Committees for 2026-2027.

## **11. Next Meeting**

To note the date and time of the next meeting which is scheduled for Monday 9<sup>th</sup> March 2026 at 7:00 pm.

**Sharon Smith**  
**Town Clerk**  
**4<sup>th</sup> February 2026**